



BSc Computer Science University College Dublin and Fudan University

Action Plan

Following the Quality Review of the UCD-Fudan BSc Computer Science, the UCD School of Computer Science & Informatics, UCD College of Science and the Software School, Fudan University reviewed the future potential of the programme and mutually concluded that it had reached the end of its current lifecycle. In addition, both UCD and Fudan consider the business case for the programme partnership to be no longer valid. Both institutions have approved the withdrawal of the programme and no further students will be admitted. UCD and Fudan agree that there remains potential for inter-institutional developments in the future.

The Quality Review Report identified a significant number of recommendations for enhancement. The College and School are aware of the significant import of these issues and have outlined an action plan below to address relevant recommendations (given the decision that the programme is to end). There are important lessons to be learned arising from the Review Group findings and these will be fed into the redevelopment of the University Framework for Collaborative and Transnational Provision - Approval, Monitoring and Review. The lessons learned from the Review process will also inform the enhancement of College and School arrangements for the management and monitoring of collaborative and transnational taught programme provision. While no further students will be recruited onto the programme, in order to safeguard academic standards and support students for the remainder of their studies, the following actions have been completed or planned:

- the decision to close the BSc Computer Science Programme was formally agreed with Fudan University.
- An application has been submitted to the UCD University Programme Board to withdraw the programme.
- College oversight of taught collaborative and transnational arrangements, with particular reference to programme monitoring and financial issues, will be reviewed in 2013-14.

- UCD has already introduced a University-wide annual reporting system for collaborative and transnational taught programme arrangements. The College and School of Computer Science and Informatics will participate fully in this process.

In respect of Review Group recommendations that are the responsibility of the School, the following actions are planned: -

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- 1.5.12 To date, the informal programme management arrangements appear to have been partially successful, however, under the new Irish quality legislative framework, it is no longer fit-for-purpose. Both partners are at risk in the absence of formal programme management processes and record keeping. The Review Group recommends that formal annual monitoring, module evaluation, periodic review and other appropriate programme management mechanisms, including relevant record keeping, are put in place immediately.

Planned Action

Following meetings between UCD and Fudan last December, it was acknowledged that while the informal processes used until now have been effective, these procedures will now be placed in a more formal setting. Formal agendas and minutes of meetings will be recorded. The annual review, including module reviews and programme level review will also be minuted and the School will produce an Annual Programme Report for UCD, which will be submitted in October each year.

- 2.1.15 The UCD-Fudan Programme specification and module descriptors should be prepared as a matter of urgency for consideration by the UCD Science Programme Board.

Planned Action

The programme specification and module descriptors have been in existence for many years. However, the School acknowledges that it was at fault for not making them available to the review group. The School will undertake a review of both the specification and the descriptors by the end of March 2014 to ensure they are up to date. The School has become aware of some minor problems with the distribution of credits at Stages 2 and 3 of the program and amendments to rectify these have been tabled for the April Science Undergraduate programme board.

Unfortunately access to UCD systems from within the campus in Fudan is not reliable. Consequently, the School will produce paper versions of the module descriptors and programme structure and make these available to students on the programme. This will be done in March 2014.

- 2.3.11 Both Schools should ensure that TAs and STAs receive appropriate induction and are familiar with Fudan and UCD programme requirements.

Planned Action

In February 2014 a senior TA from UCD CSI has travelled to Fudan to *inter alia* provide induction for the TAs on the BSc, to discuss the role and function of TAs, to give examples of best practice etc. The UCD senior TA will also assess the function of the TA in UCD and in Fudan to identify both common issues and areas where specific issues need to be addressed; e.g. UCD and BDIC students require additional Maths support, whereas Fudan students do not need additional support in this area.

- 4.3.10 Students should also contribute to the annual programme report e.g. via survey feedback or student focus groups.

Planned Action

Fudan have a staff-student committee that meets once each semester and they also gather feedback through the TAs. Until now the UCD programme co-ordinator didn't formally have access to the feedback; however, this has been addressed. BSc students in Fudan do not have access to the UCD online module evaluation system; however, the Programme Co-ordinator gathers feedback via questionnaire from the students. The Programme Co-ordinator plans to provide updates (via the TAs) to students on changes that have been made to the programme as a result of student feedback.

The School will ensure that student feedback is included in the Annual Programme Report to UCD, which is scheduled for submission in October each year.

Recommendations that should be considered/addressed at University level, and that may have broader application for all UCD collaborative/transnational arrangements have been referred to UCD Academic Secretariat to inform the redevelopment of the University Framework for Collaborative and Transnational Provision - Approval, Monitoring and Review, and will be fed into a series of Workshops planned by UCD Academic Secretariat in 2013-14.